

APPENDIX F

CHECKLIST OF CDBG GENERAL REQUIREMENTS

FOR FY2007 APPLICATIONS FOR HOUSING & NEIGHBORHOOD RENEWAL PROJECTS

Appendix F is a checklist for CDBG applicants for FY2007 housing and neighborhood renewal projects – it is intended to help you and CDBG make sure that all of the applicable general requirements have been addressed. The **right-hand column** in the chart below informs applicants where the general requirements are addressed in the FY2007 Housing and Neighborhood Renewal Facilities Application Guidelines and its appendices.

INSTRUCTIONS FOR COMPLETING APPENDIX F: The left-hand column on the form below **must be filled out, as applicable, by grant applicants. Applicants must cite the page reference in their application where the General Requirements are addressed.**

(Appendix F is not intended as an outline or format for the organization of the content of the application. CDBG Application Instructions and Format are given in *Appendix D*).

<u>Cite page reference in your application -- or indicate that the requirement is Not Applicable (NA)</u>	<u>GENERAL REQUIREMENTS</u>	Page References In the <u>CDBG Housing and Neighborhood Renewal Application Guidelines for FY2007</u>
	Completion of the <u>Uniform Application for Montana Housing Loan, Grant & Tax Credit Programs (2006 Edition)</u> .	Introduction (page i), Appendix D (D-1, D-4)
	Consistency with CDBG's Primary Objective: Show that the project is consistent with CDBG's primary objective.	Page 2 and Appendix B
	Consistency with National and State CDBG Objectives: Describe <u>one</u> national objective and <u>one</u> state objective that are most appropriate and pertinent to the proposed project.	Page 2 and Appendices B and C
No Response Required	Project Categories	Pages 2-4, 14
No Response Required	Eligible Activities	Pages 4, 16-20
No Response Required	Application Deadline: <u>December 8, 2006</u>	Page 4
No Response	Grant ceilings	Page 5

<u>Cite page reference in your application</u> -- or indicate that the requirement is <u>Not Applicable (NA)</u>	<u>GENERAL REQUIREMENTS</u>	Page References In the <i><u>CDBG Housing and Neighborhood Renewal Application Guidelines for FY2007</u></i>
Required		
	Applications involving Non-profit or For-profit Organizations as Partners	Pages 11, 28-29, 43, 46 and Appendix N (Sections C and D)
No Response Required	Number of Applications Permitted per Applicant	Page 11-12
	Re-application (Re-submission of an application previously submitted for the same project).	Pages 12-13, 35
No Response Required	Number of Grant Awards Permitted per Applicant	Pages 11-12
	Resolution to Authorize Application	Appendix O
	Maps and Site Location Description	Appendix P
	Certifications for Application (with Signatures, Senate Districts, House District, Federal Tax ID Number required on page Q-13)	Appendix Q, Q-13